

# Becoming an Affiliated Faculty Member of the CSM Center for Engineering Education (CEE)

## Who is Eligible to Become an Affiliated Faculty Member?

According to CEE bylaws, new faculty members may be admitted into the center upon approval of the CEE Governing Board (consisting of current CEE affiliated faculty and the Dean of Graduate Studies as an ex-officio member).

New affiliated faculty must meet at least **one** of the following criteria:

- Have an active submittal of an education-related research proposal;
- Be a principal investigator on a grant in the area of education research;
- Be teaching courses related to education;
- Have graduate students performing research in education;
- Have an active publication record in the education research field.

## Benefits of Affiliated Faculty

CSM faculty who are affiliated members of CEE reap the following benefits:

- Inclusion on the Governing Board, thus having a say in the leadership, policies, and research direction of the center.
- Return of overhead from funded projects which are submitted through CEE. Currently, project PI's receive 50% of overhead returned to CEE. Remaining overhead funds are used to support operation of the Center.
- Eligibility for travel grants to engineering education conferences such as ASEE
- Highlighted research results from CEE affiliated faculty on the CEE website.

## Expectations of Affiliated Faculty

CSM faculty who are affiliated members of CEE will be expected to contribute to the Center in the following ways:

- Take an active role in governing the Center participating (either physically or virtually) in meetings of the governing board (usually once per academic year).
- Submit education research proposals through CEE and thus contribute (when applicable) to the financial support of the Center.
- Keep the CEE director abreast of current education research projects and provide documents and links that may be posted to the CEE website.

## How Can One Apply to Become an Affiliated Faculty Member?

To apply for CEE membership, please send the following documents to the CEE director, Dr. Ron Miller ([rlmiller@mines.edu](mailto:rlmiller@mines.edu)). Electronic documents are encouraged.

1. A brief statement specifying intent to become a CEE faculty member
2. A current CV, resume, or biosketch
3. A statement of eligibility for membership that will consist of **one** or more of the following:
  - The title, list of PI's, and project description for an active proposal submission (i.e. still pending proposal) or funded education research grant
  - The syllabus of a course you are teaching that is related to education research, pedagogy, or curriculum development
  - The name(s) of graduate student(s) under your supervision who are participating in education projects and a description of the project in which they are involved.
  - A list of education-related or education research publications for which you are an author. Please include an abstract for each publication listed.